



# FLIGHT INFORMATION FOR ALL PUPILS RESIDENT OVERSEAS

SEDBERGH SCHOOL, SEDBERGH, CUMBRIA LA10 5HG

## FLIGHT INFORMATION FOR ALL PUPILS RESIDENT OVERSEAS

Sedbergh School asks pupils to arrive and depart the UK in a timely manner so as not to miss any lessons, activities or commitments. The times by which pupils must arrive at Manchester or Liverpool airports at the beginning of term/half term; and the times after which they must leave at the end of term/half term are clearly noted (in red) on the Term Dates document, a copy of which can be found in the School OneDrive. Please read these carefully. If flights are booked for the wrong times, you will be asked to change them.

If you have problems finding a flight at the correct time, or if you have a specific reason for wanting to book an early flight, you must contact the Deputy Head (on [gun@sedberghschool.org](mailto:gun@sedberghschool.org)) or the Headmaster in advance. If you do not ask for permission before booking an early or late flight you will be asked to change your booking.

NB. If you cannot book a flight the day a half-term or a term finishes, then please simply book a flight for the following morning. Students staying an extra night at school will stay in their Houses and will be provided with meals. Housemasters/Housemistresses and Matrons will be in the Houses for this night too.

**To book an airport transfer, please email full flight information to the School Travel Officer Debbie Wilson at [travelofficer@sedberghschool.org](mailto:travelofficer@sedberghschool.org)**

### **Long haul and multiple stopover flights at HALF TERMS only**

The School understands the difficulties some families may experience with booking flights at HALF TERM that will meet the requirements of the School.

The School will consider allowing pupils to leave at earlier times only during the Lent and Michaelmas half-terms provided that the following rules are followed:

*For long haul flights (6 hours or longer) or multiple stopover/connecting flights:*

- permission must be asked in advance of booking the flight (permission should be asked no later than the start of term)
- the return flights must arrive on the correct date at the end of the half term holiday
- the correct flights must be booked for the start and end of term dates

*For short haul flights (fewer than 6 hours):*

- where a direct flight is available which requires a departure before the official start of the half term  
the School will consider giving permission provided no other suitable direct flight exists and providing that:
  - permission is asked in advance of booking the flight (permission should be asked no later than the start of term)
  - the return flights arrive on the correct date at the end of the half term holiday
  - the correct flights are booked for the start and end of term dates

Please note that during the summer term **all students must attend Speech Day & Sports Day**. Pupils are free to depart from 16:30 after checking out with their Houseparent.

If you have any questions please do not hesitate to contact the Deputy Head (Pastoral) or the Headmaster.