



CASTERTON  
SEDBERGH PREPARATORY  
SCHOOL

**IAPS Co-educational Boarding School (3 - 13)**

*Candidate Information Brochure*  
**Key Stage 2 Classroom  
Teacher**

Full time, permanent post for September 2020



## About Sedbergh School



Sedbergh School, founded in 1525 by Roger Lupton, Provost of Eton, is an Independent Co-educational Boarding School. The Principal is a member of the Headmasters' and Headmistresses' Conference and the Headmaster of the Prep School is a member of the Independent Association of Preparatory Schools.

A co-educational, day and boarding Prep School, Casterton, Sedbergh Prep School (CSPS) is thriving, thanks to the calibre and commitment of its staff. Located on the Cumbria, Lancashire and North Yorkshire borders, on a beautiful site, separate to that of the Senior School, CSPS is a busy school with a strong community where opportunities abound, both inside and outside of the classroom.

With its own nursery, the Mulberry Bush, the Prep School runs from Reception through to Year 8. The majority of pupils move into Sedbergh Senior School in Year 9. Class sizes are typically around 12-16, allowing staff to individualise their teaching.

The School encourages pupils and staff to be involved in as broad a range of activities and interests as possible. Art, drama and music are all strong, and the School has a national reputation for sport. The curriculum is broad, with outstanding facilities in STEAM subjects, and the School has recently invested further in ICT.

The Headmaster, Andrew Fleck BSc, MA, acts as the Principal of both Schools and is supported by a number of senior managers. The Chief Operating Officer (COO), Peter Marshall, is responsible to the Headmaster and Governors for the management of all the administration and support staff. Will Newman BA MA, is the Headmaster of Sedbergh Prep School.

## Key Stage 2 Classroom Teacher

Sedbergh Prep School is situated in a spectacular rural location in the Lune Valley, an ideal place for living out the ethos of allowing children to be children. We strive to realise the potential in all of our pupils, from the classroom to the stage or to the sports pitch.

We are now seeking a full time Key Stage 2 Classroom Teacher with a passion and talent for bringing the best out of our younger pupils. Quality teaching in Key Stage 2, with an ability to differentiate, use assessment for planning and to build a caring relationship with pupils and parents are the key skills.

However, please make clear in your application if you feel that you hold strengths in certain subjects and would be prepared to teach Years 7 and 8 in those fields. An interest or ability in any extra-curricular activity, such as sport or music, is always an advantage and applications from both newly qualified and experienced teachers are welcome.

This post will be ideally suited to an outstanding primary practitioner, fully acquainted with the use of educational technology, with additional strengths in some subjects and a keen interest in the extra-curricular and boarding life of a busy prep school. As a boarding school, a commitment to the life of pupils outside of the school day is vital. All staff play a part in evening boarding duties and Sunday excursions.

## Salary & Accommodation

Sedbergh has its own salary scale. The salary of the successful candidate will reflect experience. Accommodation may be available on site, suited to a couple or individual; please make clear in your application if this is of interest.

<http://www.sedberghschool.org/junior>



# The Role

## Teaching and Learning

- ✦ Teaching a range of subjects to Key Stage 2 pupils, with the possibility of some year 7 and 8 teaching in the candidate's preferred field;
- ✦ Maintaining comprehensive records of formative and summative assessment, using this information to effectively plan the next steps in learning;
- ✦ Informing parents of their child's progress through written reports, parents' meeting and informal communications;
- ✦ Maintaining an exciting, safe and attractive classroom environment for learning;
- ✦ Knowledge of games coaching is an advantage. Girls play hockey, netball and rounders, whereas boys play rugby, hockey and cricket.



## Boarding and Pastoral Care

- ✦ Being the focal point for the first level of pastoral care relating to their tutees;
- ✦ Monitoring rewards and sanctions for their tutees and address as appropriate;
- ✦ Writing form reports for each report cycle, having read the subject reports for their tutees;
- ✦ Taking a fair and proportionate share of daytime duties, evening duties in a boarding house and Sunday excursions for full boarders.



## Professional and Personal Attributes

- ✦ Qualified teaching status;
- ✦ Kindness, empathy and warmth;
- ✦ Personable, enthusiastic team player;
- ✦ Sustained energy and a sense of humour.



# Safeguarding Responsibilities

Safeguarding the welfare of children is of the highest priority to Sedbergh Preparatory School. Every employee of the school has a responsibility to:

- ✦ Protect children from abuse;
- ✦ Be aware of the school's safeguarding procedures;
- ✦ Know how to access and implement the required procedures;
- ✦ Keep a sufficient record of any significant complaint, conversation or event;
- ✦ Report any matters of concern to the Safeguarding officer;
- ✦ Attend annual in-service training provided by the school.

## How to Apply

An application form and further details may be obtained from [hadmin@sedberghschool.org](mailto:hadmin@sedberghschool.org), or by calling us on 015396 20303.

**The closing date for applications will be Tuesday 3<sup>rd</sup> March 2020.**

**Interviews are planned for Monday 9<sup>th</sup> March or Tuesday 10<sup>th</sup> March 2020. Please indicate if you would be unavailable for any date.**

**We look forward to hearing from you**



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*Casterton Sedbergh Prep School is committed to safeguarding & protecting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and The Disclosure and Barring Service.*

*Registered Charity No 1080672*