



## **SEDBERGH SCHOOL**

FOUNDED 1525

### **TEMPORARY ARRANGEMENTS FOR NEW APPLICANTS TO SEDBERGH SCHOOL AND CASTERTON, SEDBERGH PREP SCHOOL**

During this period of extraordinary uncertainty, we have changed a variety of arrangements. These temporary measures will continue in place while circumstances dictate and are listed below.

If the School is closed at the due date of entry as a result of Government policy, or if a newly enrolled pupil is unable to travel to Sedbergh specifically as a result of Government (UK or the pupil's home Government) travel restrictions:

- The School will allow withdrawal without Notice and will return any Deposit and Fees held.
- The place may be deferred until part-way through the Term or to the subsequent or a later Term, subject to availability of space. In that instance, the School will retain the Deposit and credit the Fees which will be charged at the prevailing rate for the Term of enrolment.
- The place may be retained, and education provided through Sedbergh's remote learning programme. In this instance the Deposit will be retained and the prevailing fees will apply.
- We will accept pupils for half a Term subject to space. In all cases, Fees for mid-Term joiners will be levied pro-rata.

Families who have applied to and been offered a place at Sedbergh but who have not visited the School, should secure a place by paying the relevant Deposit. The School will return the Deposit if the family visits and chooses to decline the place within two weeks of the lifting of travel restrictions.

#### Entrance Requirements for British Applicants

Sedbergh will waive the necessity to take public exams including Common Entrance or GCSEs to secure a place in the School. Entry will be secured by the provision of a satisfactory School Report, Headteacher's reference and an online Interview. During the Summer Term, pupils joining Years 9 or 10 will be asked to complete papers in Mathematics and English in order to determine class setting; in line with the current restrictions, these papers can be taken under supervision at home in accordance with the times stated and without access to electronic aids. We are also pleased to offer online meetings for pupils and parents who have not yet met staff or visited the School.

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### Entrance Requirements for International Applicants

Sedbergh will offer places to international applicants following an online Interview and provision of a satisfactory School Report and reference. We will also require the completion of papers in Mathematics and English (or English as an Additional Language) in order to determine class setting. In line with the current restrictions, these papers can be taken under supervision at home in accordance with the times stated and without access to electronic aids. We are also pleased to offer online meetings for pupils and parents who have not yet met staff or visited the School.

### Overseas Pupils' Visa Applications

We will continue to support families in making Visa applications to join Sedbergh irrespective of whether the School is currently closed. Families should take advice from their local UK Visa Office regarding applications and levels of service. In the event that a pupil is unable to secure a Visa and join the School directly because of Covid-19, the same cancellation or deferment options apply as above; the Deposit and Fees held will be returned and no Fees in Lieu levied.

### International Recruitment Agents

We will continue to pay Agents on the basis of fees charged. It follows that Agents will receive the same percentage but a reduced commission if the School reduces its fees during this period of Remote Learning. Once the School returns to normal and full boarding fees are charged, Agent fees will rise accordingly.

In the case of families who pay a year's fees in a single instalment, we will continue to pay Agent commission on a Termly basis.

### Remote Teaching Guidelines

Sedbergh School and Casterton, Sedbergh Prep School have published guidance about the required standards of conduct and technology requirements for remote learning. This guidance may be found [HERE](#) in the relevant School's section on the webpage which addresses issues to do with Covid-19.

### Keeping the School Safe on Re-Opening

We look forward to the return of our pupils at the earliest possible opportunity and will take certain steps to allow the School to operate safely:

- Every area of the School will remain unoccupied for at least one week.
- All areas will be deep cleaned before staff and pupils return.

In order to protect members of the School community from a resurgence of viral infection in the future, we will maintain strict health controls as follows:

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- All staff will be required to declare that they do not have symptoms associated with Covid-19 before entering the School each day.
- All pupils will be required to declare that they are symptom-free at morning roll call.
- Any member of the School who displays symptoms whilst on site will be cared for in a designated area in the Medical Centre before being required to self-isolate for seven days.
- In the event that other countries experience a resurgence of cases, Sedbergh will issue appropriate instructions regarding travel and quarantine restrictions.

Families of children with underlying health conditions should take account of the foregoing provisions before committing to a place.

### Easter and Summer Holiday Courses

Sedbergh School Developments Ltd (SSDL), including Sedbergh International Summer School (SSIL), has cancelled its Easter courses and returned all course fees. It is planning to operate a full programme of Summer Courses in the expectation that the current restrictions will be lifted by the Summer. In the event that Government restrictions mean a pupil cannot attend, SSDL and SSIL will refund course fees to those enrolled.

Full refunds (minus a £50 administration fee) will be returned if travel is not permitted or if the course is cancelled. Alternatively, bookings may be moved to 2021.

2 April 2020