



**SEDBERGH  
SCHOOL**

**2021-2022**

**Founded 1525**

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# SCHOOL MISSION STATEMENT

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## SCHOOL MISSION STATEMENT

To nurture each Sedberghian so that they realise their full potential in a unique and rigorous environment of excellence, characterised by committed endeavour, moral purpose and integrity of contribution.

The School will:

1. Identify and develop the potential of its pupils in a variety of areas: academic, artistic, cultural, sporting, personal, social and spiritual; secondly, help them to obtain the best possible qualification; thirdly, prepare them for the opportunities, responsibilities and experiences of life;
2. Provide a welcoming, friendly and supportive environment which recognises the worth of each individual within the collective boarding atmosphere of the School;
3. Provide a fulfilling working environment for its staff, both teaching and non-teaching, and encourage their development;
4. Liaise closely with the parents of its pupils and encourage them to share in the life of the School and the House.

# THE GOVERNING BODY

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## Chairman of Governors

R J Gledhill, MA (Cantab), ACA

**Ex Officio:** A Representative of The Most Revd  
& Rt Hon The Lord Archbishop of York  
*[The Revd Canon M D Ineson, BEng (Birm), BA (Bristol), MA (Bristol)]*  
Her Majesty's Lord Lieutenant of Cumbria  
*[Mrs C T Hensman, BA (LSE)]*

**Representative:** Dr E J L Waring, Phd, MA (Cantab), LL.M (Harvard)  
*[St John's College, Cambridge]*

**Co-optative:** The Venerable Nick J W Barker, MA (Oxon)  
Mrs L Bates, BA (Liverpool John Moores)  
A J N Bedford, BA (North Carolina)  
R R Biggs, BSc (Cape Town), MA (Oxon)  
J D Campbell, OBE, FRSA  
T J Davies, BSc (Newcastle)  
I W Durrans BA (Oxon), ACA, ICAEW  
Lt Gen Sir Andrew Gregory, KBE, CB, DL, MA (Cantab)  
R N Papworth, BA (Oxon)  
M R Piercy, BA (Leicester)  
J H B Warburton-Lee

**Chief Operating Officer  
& Clerk to the Governors:** Mr P S Marshall, TD

# ACADEMIC STAFF

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## Headmaster

**D J Harrison, MA (Cantab)**

## Senior Deputy Head

C D Gunning, BEd (Manchester Met), MEd (Buckingham) [*Head of Chemistry*]

## Senior Deputy Head (Pastoral)

Dr J M Burns BA Hons (Durham), PhD (Durham) [*MFL*]

## Deputy Head (Academic)

T S Bennett, MA (Cantab) [*Geography*]

## School Chaplain

The Revd P L Sweeting, BSc (Lancaster), BA (Dunelm) [*Religious Studies*]

## Teaching Staff

J R D Morgan, BA (Lancaster)	[ <i>Geography &amp; History</i> ]
H R Davies, BSc (Cardiff)	[ <i>Mathematics</i> ]
Mrs C M Morgan, BSc (Dundee)	[ <i>Head of Mathematics</i> ]
Mrs A P Kennedy, BA (Norwich School of Art & Design)	[ <i>Art, Graphics &amp; Digital Media</i> ]
Mrs H J Christy, BEd (Reading)	[ <i>EAL</i> ]
C P Mahon, BSc (Roehampton)	[ <i>Physical Education</i> ]
Mrs P J F Prall, BA (Bristol)	[ <i>History &amp; Counter-Bullying Officer</i> ]
Mrs C S Hall, BSc (York)	[ <i>Mathematics</i> ]
Mrs G E Parry, BA (Londin)	[ <i>English</i> ]
J H Seymour, BA (Dunelm), LTCL, PGDipTh	[ <i>Music</i> ]
Miss R C Holmes, BSc (Hull)	[ <i>Physics</i> ]
S W Oliver, BA (Leeds Carnegie)	[ <i>Director of Sport &amp; Extra-Curricular Activities</i> ]
S R Arnold, BA (Brunel)	[ <i>Head of Design</i> ]
M P Speight, BA (Dunelm)	[ <i>Classics &amp; Head of Cricket</i> ]
M L McVoy, Soc Sci (Open)	[ <i>Business Studies &amp; EPQ</i> ]
C F J Allinson, BA (Southampton), MMus (Southampton)	[ <i>Director of Music</i> ]
G J Downes, BA, MA (Wales), PhD (St Andrews)	[ <i>Head of English</i> ]
M J Appleton, BEng (Exon)	[ <i>Head of Physics</i> ]
Miss C Bettney, BSc (Swansea), TESOL (Cambridge)	[ <i>Head of EAL</i> ]
Mrs L Blackwell, BEd (Leeds)	[ <i>LAMDA</i> ]
Mrs T A Gunning, BA (Southampton)	[ <i>Business Studies</i> ]
Mrs J M Macdonald, BSc (Dunelm)	[ <i>Chemistry</i> ]
A McMeechan, MSc (Glasgow), PhD (Bristol)	[ <i>Head of Science &amp; Biology</i> ]
Miss H L Rowland, BA (Nottingham)	[ <i>Geography</i> ]
A D P Worgan, BSc (Bangor), MSc (Bangor), PhD (L'pool John Moores)	[ <i>Chemistry</i> ]
D I Lewis, BSc (Lancaster)	[ <i>Mathematics</i> ]

## ACADEMIC STAFF

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Mrs M J Corrigan, BA (Bedford)	<i>[Learning Support]</i>
Mrs C J Want, BA (Newcastle)	<i>[Head of Performance Drama]</i>
R J Parker, BEd (Exon)	<i>[Design Technology]</i>
Mrs A L Killgren, BA (Warwick)	<i>[English]</i>
P C Lucas, BSc (Cardiff), CPsychol	<i>[Head of Psychology]</i>
S Mulholland	<i>[Head of Boys' Games &amp; 1<sup>st</sup> XV Coach]</i>
Ms L E Bolton, BA (Manchester Met)	<i>[Head of Art]</i>
P J E Coke, BSc (Brunel)	<i>[Head of Physical Education]</i>
Mrs E A Lewis	<i>[Agriculture]</i>
Miss S J Pittman, BA (Cumbria)	<i>[Design Technology]</i>
Mrs H E Fletcher, BA (Newcastle)	<i>[Head of Religious Studies]</i>
R N D Follett, BA (Liverpool), MA (Buckingham)	<i>[Head of History]</i>
Mrs S L Lucas, BSc (Derby)	<i>[Psychology]</i>
R S Wells, BSc (St Andrews), MSc (City/Athens)	<i>[Science]</i>
Mrs A Bauset-Benavent, MA (Valencia)	<i>[Modern Foreign Languages]</i>
A J Hurst, BSc (Surrey)	<i>[Biology]</i>
Mrs J E C Hurst, BSc (St Andrews)	<i>[Biology]</i>
Dr E M McGowan, MGeol (Leicester), PhD (Lancaster)	<i>[Head of Geology]</i>
T M Robinson, MA (Dunelm)	<i>[Head of Economics &amp; Business]</i>
D Seddon-Roberts, BSc (Manchester)	<i>[Mathematics]</i>
Mrs M V Duckham, BA (Rennes), MA (Caen)	<i>[Head of MFL]</i>
P Mather, BSc (Lancaster), MSc (Salford)	<i>[Physics]</i>
Miss C A Westall, BSc (London)	<i>[Chemistry]</i>
I D Winterbottom, BSc (Cardiff), MSc (Dundee)	<i>[Head of Geography &amp; Counter Bullying Officer]</i>
Mrs G J McMullen, LL.B (Westminster)	<i>[Economics &amp; Business]</i>
N K Davey, BA (Liverpool)	<i>[Physical Education &amp; Director of Hockey]</i>
R C Davis, BA (Bristol)	<i>[History]</i>
Mrs L J Elliston, PGCert (SpLD) Dyslexia, NASENCO	<i>[Head of Learning Support]</i>
Miss J L Leach, BSc (Loughborough)	<i>[Assistant Director of Sport]</i>
Mrs N Mladek (BSc (Glasgow)	<i>[Religious Studies &amp; Learning Support]</i>
Miss T Myagkova, BA (Oxon)	<i>[Psychology &amp; Mathematics]</i>
Mrs S Pye, BA (UCLAN)	<i>[Performing Arts]</i>
Dr A T Raven, BA (Cumbria), MA (Lancaster), PhD (Lancaster)	<i>[English]</i>
A W Toward, BSc (Northumbria), MRes (Northumbria)	<i>[PE &amp; Biology]</i>
M G Anderson-Delahoy, BSc (Bangor)	<i>[Teaching Assistant]</i>
S F Tomlinson, BA Hons (Dunelm)	<i>[Spanish]</i>
J S Annett, BSc (Loughborough)	<i>[PE]</i>
Miss H Hartley, BA (Dunelm)	<i>[French]</i>
Miss R Hodgson, BA (Dunelm)	<i>[Head of Classics]</i>
Miss D Mackenzie-Eley, MSc (Open Univ), BSc (Plymouth)	<i>[Computer Science]</i>
G H B Roberts, BA (Warwick)	<i>[English]</i>
D F Smith, BA (Edge Hill)	<i>[Religious Studies]</i>
R Spence, BA (Cantab), MA (Lancaster)	<i>[English]</i>

## ACADEMIC STAFF

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C J Swainson, BSc (Dunelm)	[Physics]
Mrs S Walker, BA (Leeds)	[Head of BTEC Sport]
Miss N G Malloy, MSc (Northumbria)	[Trainee Teacher - Business & Netball]
Miss L M Parker, BA (Cardiff)	[Trainee Teacher - Music]
Miss E R S Parr, BA (RCS)	[GAP - Music]
O N M Barnes, BSc (Cardiff)	[GAP Geography]
Miss F Zappulla	[GAP - Hockey]

### Housemasters/mistresses

<i>Carus House</i>	Mrs Tracey Gunning
<i>Evans House</i>	Mr Chris Swainson
<i>Hart House</i>	Mr Matt McVoy
<i>Lupton House</i>	Mrs Jenny Macdonald
<i>Powell House</i>	Mr John Seymour
<i>Robertson House</i>	Mrs Hayley Christy
<i>School House</i>	Mr Peter Coke
<i>Sedgwick House</i>	Mr Stuart Oliver
<i>Winder House</i>	Mr Christopher Mahon

### Year Group Heads

Head of Sixth Form – Year 13	Miss H L Rowland
Head of Year 12	Mr D I Lewis
Head of Year 11	Mrs J M Macdonald
Head of Year 10	Mr D Seddon-Roberts
Head of Year 9	Mrs A L Killgren

### Safeguarding

<i>Designated Safeguarding Lead</i>	Dr J M Burns
<i>Deputy Safeguarding Lead</i>	Mr C D Gunning

### Well-Being Co-ordinator

Ms D Adamson

### Librarian

Mrs G Suttle, BA (Gloucestershire)

### Archivist

Mrs K de la Rivière, MA (Glasgow), MSc (Glasgow)

# MUSIC DEPARTMENT

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## **Director of Music (Senior & Prep Schools)**

Mr C F J Allinson, BA (Soton), MMus (Soton)

## **Head of Choral Music**

Mr J H Seymour, BA (Dunelm), LTCL, PGDipTh

## **School Organist**

Mr P Noke, MA, GRNCM

### **Music Teachers:**

Miss L M Parker, BA (Cardiff)

*[PGCE Teacher of Music]*

Miss E R S Parr, BMus, RCS

*[GAP Graduate -Music]*

### **Visiting Music Teachers:**

Mrs A Bleiker, BMus RNCM

*[Voice]*

Mrs C Burton, GRNCM

*[Piano]*

Dr K Caun, MBBS, MRCP (London)

*[Voice]*

Mrs S A Doherty, GRNCM

*[Piano]*

Mr M Giudici, Dip Conservatorio Milano, PGDip HFM Saarbrücken

*[Clarinet]*

Mr J Hutchinson, GRNCM

*[Brass]*

Miss N Kayayan, BMus, GRNCM, PGDip, MA, FRSA *[Piano, Singing & Aural Training]*

Miss A Lambert, GTCL, PGRNCM

*[Flute]*

Mr M Norman, GRNCM

*[Percussion]*

Miss H Nguyen, BA, RCS

*[Piano]*

Mrs A K Pearson

*[Harp]*

Mr B Robinson

*[Bagpipes & Corps of Drums]*

Mr C Steele, BSc, AdvPgDipRCM

*[Voice]*

Mr D Sykes

*[Guitar]*

Mr J Woodhouse, PGDip, ALCM, AMusTCh, DipLCM, CertMusEd

*[Saxophone]*



## ADMINISTRATIVE & OPERATIONAL STAFF

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### Chief Operating Officer & Clerk to the Governors

Mr P S Marshall, TD

<b>Bursar (Operations)</b>	Mr C S T Lehmann, BSc (Newcastle), MSc (Cranfield), MCMI
<b>Deputy Bursar (Compliance and IT)</b>	Mr A Roberts
<b>Financial Planning &amp; Analysis Manager</b>	Mrs L C A Ward, BA (Bournemouth), FCA
<b>Financial Controller</b>	Mrs K L Engel, BA (Reading), ACA
<b>Estates Manager</b>	Mr G R Dugdale, BEng (UCLAN), MBIFM
<b>Executive Chef Manager</b>	Mr A N Beaumont
<b>PA to the Headmaster</b>	Mrs A J Dearden, BA (De Montfort)
<b>PA to the COO</b>	Mrs J Potter
<b>PA to the Bursars (Operations &amp; Compliance and IT)</b>	Mrs J Stirzaker
<b>School Clerk</b>	Mrs M H McVoy, BSc (Newcastle), PGDSBA
<b>School Secretary</b>	Mrs O A Malpass

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## COMMERCIAL TRADING

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<b>Development Director (International)</b>	Mrs C L DeGroote, BA (Notts Trent)
<b>Commercial Director</b>	Mrs N A Millington, BA (Leeds)

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## PROFESSIONAL SERVICES

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<b>Senior Registrar</b>	Mrs A J Ferguson, BA (Exon)
<b>Director of Marketing</b>	Mr D Milner, BA (Northumbria)
<b>Overseas Registrar</b>	Miss C Ritchie, BA (Manchester Met)
<b>Foundation Director</b>	Mrs I M L Bennett, MA (Cantab)
<b>Old Sedberghian Club Alumni Director</b>	Mr B P Collins, BA (Liverpool)

## TECHNICAL ASSISTANTS

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Mr H N Pimblett	<i>[Biology]</i>
Dr N B J Cann	<i>[Chemistry]</i>
Mrs D Christiansen-Lee	<i>[Physics]</i>
Ms K Wilkinson	<i>[Art]</i>
Mrs B Lyon	<i>[Art]</i>
Mr W R Scarr	<i>[Design Centre]</i>
Mr A Lyon	<i>[Drama]</i>
Mr H C Wright, MSc (St Andrews)	<i>[Network Manager]</i>
Mr S Denton	<i>[IT Support Technician]</i>
Mr M Miller, BSc (Open), MBCS	<i>[IT Support Technician]</i>
Mr S J Roberts	<i>[iSAMS Database Administrator]</i>

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## MEDICAL CENTRE

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### Medical Officer

Dr W Lumb

### School Nurses

Mrs J A Mahon, BSc, RGN	Nurse Manager
Mrs R Helstrip, BSc RCN	School Nurse
Mrs G Goessens, RGN	School Nurse

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## SCHOOL PREFECTS 2021/2022

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<b>Head of School:</b>	O S Hancox (E)	
<b>Deputy Head of School:</b>	A O Harris (C) S Sancar (W)	
<b>School Prefects:</b>	S J Clark (H) F D Kelleher (W) J H Knibbs (C) I F Milbourn (L) H F Robson (R)	W F Roué (SH) O R D Spencer (S) E D F Taylor (E) B J Wright (P)
<b>Heads of Houses:</b>	G P Barnes (E) S D J Foster (S) M G Harrison (L) N F P Kelly (P) S A M Rorison (R)	S F D Patrick (C) J D H Peart (W) T A Radford (SH) L C Rayner (H)

## CLASSROOMS

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### **Powell Hall Block**

*Ground Floor:*

1	Mrs M V Duckham
2	Miss H J Hartley
3	Mrs A Bauset-Benavent

*First Floor:*

4	Mr D P Smith / Mrs N M L Mladek
4a	Reverend P L Sweeting
5	Mrs H E Fletcher
6	Mr N K Davey

### **Main Teaching Block**

*Ground Floor:*

12	Mr R N D Follett
14	Mr R C Davis / Mr M P Speight
Brampton	Miss R L Hodgson
15	Mrs P J F Prall
LS	Learning Support

*First Floor:*

20	Dr A T Raven
21	Dr G J Downes
22	Mrs A L Killgren
23	Mrs G E Parry
24	Mr J R D Morgan
25	Mr G H B Roberts
26	Mr I D Winterbottom
27	Mr T S Bennett
28	Dr E M McGowan

### **Science Block**

31	Mrs J M Macdonald
32	Dr A D P Worgan
33	Mr M J Appleton
34	Mr C J Swainson
35	<i>Physics Preparation Room</i>
36	Mr P D Mather
37	Miss R C Holmes
38	Miss C A Westall
39	Mr C D Gunning

## CLASSROOMS

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### Mathematics/Biology Block

#### *Ground Floor*

41	Mr R S Wells
43	Mr A J Hurst
44	Dr A McMeechan
45	<i>Preparation Room</i>
46	Mrs J E C Hurst

#### *First Floor*

50A	Mrs H J Christy
50B	Miss C Bettney
51	Mr H R Davies
52	Mrs E Lewis
53	Mr D I Lewis
54	Mrs C M Morgan
55	Mrs C S Hall
56	Mr D Seddon-Roberts

### Fives

F1	Mrs T A Gunning
F2	Mrs G J McMullen

### Baugh

B1	Mr T M Robinson
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### Band Room

BA	Mr M L McVoy
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### Sixth Form Centre

Q2	Miss H L Rowland
Q3	Mr P C Lucas / Mrs S L Lucas

### Danson

D1	Mr P J E Coke
D2	Mr J S Annett / Ms J L Leach
D3	Mr C P Mahon

### Sports Hall

SHC	Mr S W Oliver / Ms J L Leach
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### Art, Drama and Design Centre

DC	Mr S R Arnold
DC1	Mr R Parker
DC2	Ms S Pittman
ART	Mrs L E Bolton
ART2	Mrs A P Kennedy
GC	Mrs A P Kennedy
BH	Mrs C A Want

### Guldrey Lodge

GU	Mr C F J Allinson
GU1	Mr J H Seymour

## GENERAL TABLE OF TIMES

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### Monday, Tuesday and Friday

Morning Assembly	8.05am				
Period 1	8.25am	–	9.20am		
Period 2	9.25am	–	10.20am		
Break	10.20am	–	10.55am	*Summer Timetable	
Period 3	10.55am	–	11.50am	#Winter Timetable	
Period 4	11.55am	–	12.50pm		
Lunch	1.00pm				
Period 5	2.10pm *	–	3.00pm	4.10pm #	– 5.00pm
Period 6	3.05pm *	–	3.55pm	5.05pm #	– 5.55pm
Games	4.10pm *	–	5.50pm	2.10pm #	– 3.45pm
Tea	6.00pm				
House Prayers	7.10pm				
Prep	7.15pm	–	9.15pm		

### Wednesday

Morning Assembly	8.05am		
Period 1	8.25am	–	9.20am
Period 2	9.25am	–	10.20am
Break	10.20am	–	10.55am
Period 3	10.55am	–	11.50am
Period 4	11.55am	–	12.50pm
Lunch	1.00pm		
Games	2.10pm	–	3.55pm
Tea	6.00pm		
House Prayers	7.10pm		
Prep	7.15pm	–	9.15pm

### Thursday

Morning Assembly	8.05am		
Period 1	8.25 am	–	9.20am
Period 2	9.25am	–	10.20am
Break	10.20am	–	10.55am
Period 3	10.55am	–	11.50am
Period 4	11.55am	–	12.50pm
Lunch	1.00pm		
CCF/Activities	1.45pm	–	4.00pm
Tea	6.00pm		
House Prayers	7.10pm		
Prep	7.15pm	–	9.15pm

### Saturday

Period 1	9.05 am	–	9.50am
Period 2	9.55am	–	10.40am
Period 3	10.45am	–	11.30am
Lunch	11.45am		
Tea	5.15pm		
House Prayers	7.10pm		

### Sunday

Chapel Service	10.15am
Lunch	12.30pm
Tea	5.15pm
House Prayers	7.10pm
Prep	7.15pm

## GENERAL TABLE OF TIMES

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### Music Times

#### Mornings

##### **Monday – Saturday**

7.50-8.20 am Chamber Music & Music Practice (Guldrey)

##### **Sunday**

9.15-10.15 am Chapel Choir as needed for Service

#### Afternoons

##### **Monday**

1.30-2.05 pm Orchestra Sectionals  
(Band Room & TS)

6.25 pm Choral Society (TS)

##### **Wednesday**

6.25 pm Chapel Choir Sectionals  
(TS/Chapel)

##### **Friday**

1.30-2.05 pm String Orchestra (TS),  
Male Voices (Band Room)

6.25pm Girls' Choir (Guldrey)

Chapel Choir (Full)  
(TS/Chapel)

##### **Tuesday**

1.30-2.05 Big Band (Band Room)

6.25 pm Concert Band (Band Room)

##### **Thursday**

6.25 pm Teatime Concerts (TS)

##### **Sunday**

6.25 pm Chamber Choir (Chapel)

### Art & Design Sessions

##### **Wednesday**

4.00-5.45 pm Design Centre open

##### **Thursday**

2.00-4.00 pm Art (as Activities)

4.00-5.45 pm Design Centre open

##### **Saturday**

2.00-5.00 pm Design Centre open (Lent Term only)

##### **Sunday**

2.00-4.30 pm Design Centre open

### Drama Sessions

##### **Monday**

2.10-4.00/4.10-5.45 pm Drama

##### **Wednesday**

4.15-6.00 pm Drama

##### **Thursday**

2.00-4.00pm

4.15-6.00 pm

##### **Sunday**

2.00-6.00 pm

Drama (as Activities)

Drama

Drama

## OPENING TIMES

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### **‘Brown of Sedbergh’ (School Shop)**

The School Shop is open (Term time):

Tuesday	10.00am – 4.00pm
Wednesday	10.00am – 5.00pm
Thursday	10.00am – 5.00pm
Friday – Monday	Closed

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## VISITING TIMES

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These times apply to girls visiting boys’ Houses and for boys visiting girls’ Houses:

Wednesday, Thursday	4.30pm – 5.40pm
Saturday	4.00pm – 5.40pm
Sunday	11.00am – 12.30pm 4.00pm – 5.40pm

Visitors are not permitted at other times.  
All visitors are to use designated communal areas only.

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## THE SIXTH FORM & CAREERS DEPARTMENT

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<b>Miss H L Rowland</b>	Head of Sixth Form & Year 13
<b>Mr D I Lewis</b>	Deputy Head of Sixth Form & Year 12
<b>Mr P C Lucas</b>	Deputy Head of Sixth Form (Higher Education & Careers)
<b>Mr M L McVoy</b>	UCAS Coordinator
<b>Mr B P Collins</b>	Old Sedberghian Liaison Officer (Club Secretary)

# COMBINED CADET FORCE

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## Officer Commanding

Cdr M P Ripley

**Royal Naval Section:** Lt R J Parker      *[Officer in Charge]*  
Sub Lt M V Duckham

**Army Section:** Maj R N D Follett *[Officer in Charge]*  
Lt M L McVoy  
Lt J E C Hurst  
Lt I D Winterbottom

**Affiliated Regiment:** The Duke of Lancaster's Regiment

**SSI:** Capt I M Christy

**Senior Cadets:** Navy: Cadet WO1 G A Johnston (L)  
Army: Sgt J H Knibbs (C)  
Pipes & Drums: School Pipe Major S M J Williams (R)  
School Drum Major: A R Tiso (SH)



## GAMES

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### Director of Sport

Mr S W Oliver

<b>Rugby Football:</b>	<i>Bigside</i>	Mr S L Mulholland Mr S W Oliver Mr J S Annett
	<i>3<sup>rd</sup> XV</i>	Mr J Orr Mr R N D Follett
	<i>4<sup>th</sup> XV</i>	Mr S R Arnold
	<i>5<sup>th</sup> XV</i>	To be Announced
	<i>Colts A</i>	Mr P J E Coke Mr H R Davies
	<i>Colts B</i>	Mr C J Swainson Mr T M Robinson Mr N Moss
	<i>Colts C</i>	Mr C P Mahon Mr P C Lucas
<b>Cricket:</b>	<i>Master i/c Cricket Coaches</i>	Mr M P Speight Mr C P Mahon Mr S R Arnold Mr S Mulholland Mr R N D Follett
<b>Hockey:</b>	<i>Master i/c</i>	Mr N Davey Mr M P Speight Mr J McMullan

## GAMES

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<b>Netball:</b>	<i>Mistress i/c</i>	Miss J Leach Mrs A L Killgren Mrs T Gunning
<b>Association Football:</b>		Mr D I Lewis
<b>Athletics:</b>		Mr A W Toward
<b>Badminton:</b>		Mr J McMullan
<b>Basketball:</b>		To be Announced
<b>Equestrian:</b>		Mrs F E Barker
<b>Fives:</b>		Mr R N D Follett
<b>Fly Fishing:</b>		Mr S Twyford
<b>Golf:</b>		To be Announced
<b>Rounders:</b>		Miss C A Westall
<b>Running:</b>		Mr R S Wells
<b>Sailing:</b>		Dr M P Ripley
<b>Squash:</b>		Mr M L McVoy
<b>Swimming:</b>		Mrs J M Macdonald
<b>Target Sports:</b>	<i>Master i/c</i> <i>Fullbore Coach</i>	Mr I Christy Miss T Myagkova
<b>Tennis:</b>		Mrs S Walker

## DUKE OF EDINBURGH AWARD SCHEME

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**D of E Award Manager:** Miss R C Holmes

**Gold Expeditions:** Mrs G E Parry

**Silver Expeditions:** Miss R C Holmes

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### ADVENTURE ACTIVITIES

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#### Director of Adventure Activities

Mrs G E Parry

**Canoeing:** Miss R C Holmes  
Mrs A P Kennedy  
Mr M Appleton

**Mountaineering:** Mrs G E Parry  
**/Expeditions**

**Climbing:** Mrs G E Parry  
Mr R J Parker

**Ghyll Scrambling:** Mr J R D Morgan  
Mrs M Corrigan

**Fell Walking:** Dr A McMeechan  
Dr G J Downes  
Mrs C M Morgan

**Mountain Biking** Dr E M McGowan  
**/Cycling:** Mr I D Winterbottom

**Kayaking:** Mr A J Hurst

**Sailing:** Dr M P Ripley  
Mr R J Parker  
Miss R C Holmes  
Mrs T A Gunning

## SOCIETIES

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<b>Bracken Society:</b>	Mr R N D Follett
<b>Brantwood Society:</b>	Dr G J Downes
<b>Burke &amp; Hare Society:</b>	Dr A McMeechan
<b>Choral Society:</b>	Mr C F J Allinson
<b>Classical Society:</b>	Miss R L Hodgson
<b>Collegium Musicum:</b>	Mr C F J Allinson
<b>Design Society:</b>	Mr S R Arnold
<b>Invisible College:</b>	Mr M J Appleton
<b>Junior Science Club:</b>	Miss R C Holmes
<b>Keynes vs Hayek Society:</b>	Mr T M Robinson
<b>Modern Languages Society:</b>	Mrs M V Duckham
<b>Pheasant Shoot:</b>	Mr S R Arnold
<b>Phoenix Society (Middle School):</b>	Mr T S Bennett

## MISCELLANEOUS

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<b>Archives:</b>		Mrs K de la Rivière
<b>Arden Lecture Theatre Facilities:</b>		Mrs C J Want
<b>Associated Board Examinations:</b>		Mr C J F Allinson
<b>Brown Book:</b>		Mrs O A Malpass
<b>Calendar:</b>		Mr C D Gunning
<b>Chapel Choir:</b>		Mr J H Seymour
<b>Chapel Committee:</b>		Revd P L Sweeting
<b>Chapel Warden:</b>		Mr B Williams Mr D Smith
<b>Conservation:</b>	<i>Bruce Loch &amp; Akay Wood</i>	Dr A McMeechan Dr A D P Worgan
<b>Grounds:</b>		Mr M South
<b>IT:</b>		Mr T S Bennett
<b>International Transport Officer:</b>		Ms D Wilson
<b>Invigilation:</b>		Dr A D P Worgan
<b>Leavers' Ball:</b>		Mr C D Gunning
<b>Lesson Cover:</b>		Dr A D P Worgan
<b>O.S. Liaison:</b>		Mr B P Collins
<b>O.S. Club:</b>	<i>President</i>	Brig D A K Biggart, OBE
	<i>Chairman</i>	Mr J C Van Der Velde
	<i>Treasurer</i>	Mr D Calvert
	<i>Secretary</i>	Mr B P Collins

## MISCELLANEOUS

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<b>Powell Hall Seating:</b>	Mr C D Gunning
<b>Public Examinations:</b>	Mr J R D Morgan Dr A D P Worgan Mrs L J Elliston
<b>Scholarships:</b>	Mr T S Bennett
<b>School Examinations:</b>	Dr A D P Worgan
<b>School Orchestra:</b>	Mr C F J Allinson
<b>Sedberghian Magazine:</b>	Mrs A L Killgren
<b>Sedberghian Photography:</b>	Mr S J Cooling
<b>Sixth Form Lectures:</b>	Mr D I Lewis
<b>Social Programme:</b>	Mr C D Gunning
<b>Speech Day &amp; Prizegiving:</b>	Mr C D Gunning
<b>TGI Thursday:</b>	Revd P L Sweeting Mrs P J F Prall
<b>Timetable:</b>	Mrs C S Hall
<b>Voluntary Service:</b>	Mrs P J F Prall
<b>Wilson Run:</b>	Mr R S Wells

## OTHER APPOINTMENTS

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<b>Association Football:</b>	<i>Captain</i>	M J Winkskill (H)
	<i>Vice-Captain</i>	T J Dabbs (H)
<b>Athletics:</b>		S R Lomax (L)
<b>Basketball:</b>	<i>Captain</i>	K Z Gao (H)
<b>Big Band / Concert Band:</b>	<i>Leader</i>	S Sancar (W)
<b>Burke &amp; Hare Club:</b>	<i>Secretaries</i>	S A M Rorison (R) M W Harrison (P)
<b>Chapel:</b>	<i>Sacristan</i>	W D Pybus (P)
<b>Choir:</b>	<i>Head of Choir</i>	J H Knibbs (C)
	<i>Head Chorister</i>	R P F Bishop (L)
<b>Cricket:</b>	<i>Captain</i>	T Aspinwall (W)
	<i>Girls' Captain</i>	H F Robson (R)
<b>Equestrian:</b>	<i>Captain</i>	A N Newing (R) A L Moralee (R)
<b>Fives:</b>	<i>Captain</i>	J A R Griffin (H)
<b>Football:</b>	<i>Captain</i>	B J Wright (P)
	<i>Vice-Captains</i>	W F Roué (SH) F J Williams (W)
<b>Golf:</b>	<i>Captain</i>	O S Hancox (E)
<b>Hockey:</b>	<i>Boys' Captain</i>	W J Kenworthy (S)
	<i>Girls' Captain</i>	I F Milbourn (L)
<b>Netball:</b>	<i>Captain</i>	I K Murtagh (C)
	<i>Vice-Captain</i>	H M Simpson (C)
<b>Rounders:</b>	<i>Captain</i>	M M Keegan (C)

## OTHER APPOINTMENTS

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<b>Running:</b>	<i>Boys' Captain</i>	F G Sproul (S)
	<i>Vice-Captain</i>	W A Martos-Harvey (W)
	<i>Girls' Captain</i>	A N Newing (R)
	<i>Vice-Captain</i>	E V Barnard (L)
	<i>Vice-Captain</i>	V G Brooks (L)
<b>Sailing:</b>	<i>Captain</i>	S Sancar (W)
	<i>Vice Captain</i>	S A Gunning (E)
<b>The School of Athens:</b>	<i>Chairs:</i>	R F K Palmer (C)
		A O Harris (C)
<b>School Orchestra:</b>	<i>Leader</i>	E D F Taylor (E)
<b>Shooting:</b>	<i>Captain Fullbore</i>	S A M Rorison (R)
<b>Shooting Syndicate:</b>	<i>Captain</i>	F S D Dollar (SH)
<b>Squash:</b>	<i>Captain</i>	R M Robinson (H)
<b>Swimming:</b>	<i>Boys' Captain</i>	F Curran (S)
	<i>Girls' Captain</i>	L E Mason (L)
<b>Tennis:</b>	<i>Boys' Captain</i>	J A R Griffin (H)
	<i>Girls' Captain</i>	A O Harris (C)
<b>TGI Thursday:</b>	<i>Secretary</i>	R P F Bishop (L)
	<i>Secretary</i>	A M Swan (L)



# SCHOOL RULES

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In any community there are 'unwritten rules' which are reasonable and well known. Moreover, in areas where there is no rule, good sense should prevail. This enables the number of written rules to be minimised. Deliberate attempts to avoid rules, or to stretch them, can only result in further restrictions. Trust is of paramount importance.

Specific details pertaining to other areas of School life are published in Houses and are available from your son's or daughter's Housemaster/Mistress.

Participation in a School community does not place the individual beyond the Law of the Land. Therefore, in all circumstances, the Law of the land must be observed.

**Please note that new protocols regarding the safety of all in our community must also be followed in relation to minimising any possible transmission of disease. These details will be widely communicated to all as Government regulations and guidance are updated.**

## 1. Attendance

- (a) Absence from school for medical, dental and routine appointments should be avoided in term time, but where unavoidable, requests should be made to Housemasters or Housemistresses. Requests for exceptional absences such as family events and holidays should be made to the Deputy Head (Pastoral).
- (b) Pupils may take one Exeat per half term and if doing so, parents must inform Housemasters or Housemistresses before 6pm on that Thursday. Pupil's taking Long Exeats on the published long Exeat weekends, may depart school at 4.15pm on Friday. Pupils taking flexible Exeats on other weekends, may depart on Saturday afternoons after their games or activity commitment has finished. Pupils should return from all Exeats by 7pm on Sundays. Exeats remain optional and pupils may choose to remain in School where a programme of activities will be arranged.
- (c) Pupils may visit town and use its facilities during free time only, with the following provisos:
  - (i) Free time is defined as that period outside of timetabled lessons, study periods, games, activities, prep, assembly, and Chapel.
  - (ii) All meals should be attended in house and pupils may not visit take away food establishments after break midweek or after 4pm at weekends, unless they have a red card from their Housemasters/mistresses.
  - (iii) Pupils may not visit town after 7pm on any day, unless they have a red card from their Housemasters/mistresses.
  - (iv) Permission is required on each occasion from Housemaster/mistress for visits to any private houses, private grounds, or other private premises.

## SCHOOL RULES

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- (d) Pupils may not go beyond their House yards & gardens after Tea during winter timetable, unless they have specific permission from their Housemaster/mistresses.
- (e) Leaving boarding Houses after the bedtime roll call is forbidden.
- (f) Boys and girls may visit each other's Houses only at designated times (published on the Boarding House notice boards) and they must sign-in. When House visiting, boys and girls may not visit each other's bedrooms, dormitories and study rooms and may only meet in the designated Common Room areas.

### **2. Alcohol, Tobacco & Drugs**

- (a) The purchase use or possession of smoking or vaping materials is forbidden.
- (b) The purchase use or possession of any unauthorised drugs is forbidden.
- (c) The purchase, consumption, or possession of alcohol by pupils in Years 9-11 is forbidden.
- (d) Pupils in Years 12 and 13 whose parents have returned a signed permission slip, may use the Sixth Form bar. These pupils may also visit licensed premises in Sedbergh with their parents or guardian and a signed red card from their Housemaster/mistress. On such visits, pupils may only drink alcohol whilst sitting at a table and eating a meal. Pupils visiting licensed premises on Saturday evenings, should vacate the premises by 7.30pm.

Please see the alcohol, tobacco or drugs policy for more details.

### **3. Cars**

- (a) Pupils may not keep or drive motor vehicles in or near Sedbergh. A pupil may drive their parents' car when they are visiting (and provided their parents are in the vehicle), but not around the School campus.
- (b) Permission to use public transport, to be in any private vehicle or to book a taxi must be obtained from the Housemaster/Housemistress.
- (c) Pupils over the age of 17 may undertake driving lessons or tests in free time with their Housemaster's/Housemistress's approval and written consent from their parents or guardian.

### **4. Sexual relationships**

Physical sexual relationships between pupils are not permitted at any time.

## SCHOOL RULES

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### 5. Mobile Phones

- (a) Mobile phones should not be used in Chapel, Powell Hall or any school building during the school day.
- (b) Mobile phones should not be used whilst walking around the campus during the school day.
- (c) All mobile phones should be handed into Housemasters/Mistresses during prep.
- (d) All pupils in Years 9, 10 and 11 are to hand in their phones at bedtime.
- (e) Any abusive, unkind or unauthorised use of social media is forbidden.

### 6. Other

- (a) Pupils may not eat or drink when walking around the School campus or when 'up town'. The immediate consumption of ice-cream is however acceptable. Chewing gum is forbidden.
- (b) Short cuts may not be taken across walls, railings, or fences. In no case may anyone walk across prepared grass sports pitches. The Country Courtesy Code should be carefully observed at all times.
- (c) All pupils are obliged to conform to the IT Acceptable Use Policy. All technology is to be used for legitimate purposes only.
- (d) Pupils are forbidden to use or possess any kind of offensive weapon or firework.
- (e) All forms of gambling are forbidden.

# UNIFORM RULES

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## Boys' Uniform

### Years 9-11

- Sedbergh Tweed Jacket
- School tie
- Plain white formal shirt
- Charcoal grey trousers from the school shop
- Optional black belt with subtle buckle
- Black socks
- Black leather lace up shoes
- Optional plain navy V-necked pullover from the school shop
- For match days and Sundays: 2 or 3 piece black suit of a formal cut

### Years 12-13

- 2 or 3 piece suit, classic style, dark grey, black or navy without a checked pattern
- Navy blazer and/or classic tweed jacket of muted tones
- Black, navy or charcoal grey trousers of classic style
- School tie (or county, regional or international representative tie)
- Plain white shirt or pale coloured shirt of classic style and without heavy patterns
- Optional black belt with subtle buckle
- Black socks
- Black leather lace up shoes
- Optional plain single coloured V-necked jumper

### Other

- All pupils to wear white shirts in Chapel and on special occasions
- School regulation games kit, bought from the school shop must be worn for all games and activities
- Home clothes may only be worn inside boarding houses or after tea on Saturdays and after Chapel on Sundays
- School and House hoodies may be worn with regulation games kit after tea during the week
- Coats should be black, classic in style and at least thigh length
- Jewellery, facial hair, piercings and tattoos are not permitted
- Hair should be natural in colour, off the collar and allow sight of both ears

# UNIFORM RULES

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## Girls' Uniform

### Years 9-11

- Sedbergh Tweed Jacket
- Plain white shirt
- Navy blue kilt (on the knee or below) or charcoal grey trousers (purchased from Brown of Sedbergh)
- Navy tights (minimum 60 denier)
- Black leather shoes; flat heeled and durable (no ballet pumps)
- Optional plain navy V-necked pullover

### Years 12-13

- Classic style, dark grey, black or navy 2 piece suit (skirts must have a lining and on the knee or below; trousers must be tailored and to the ankle)
- Optional classic tweed jacket of muted tones
- Plain white shirt or pale coloured shirt of classic style without heavy patterns
- Navy tights (minimum 60 denier)
- Black leather shoes; flat heeled and durable (no ballet pumps)
- Optional plain single coloured V-necked jumper

### Other

- All pupils to wear white shirts in Chapel and on special occasions
- School regulation games kit, bought from the School Shop must be worn for all games and activities
- Home clothes may only be worn inside boarding houses or after tea on Saturday and after Chapel on Sundays
- House hoodies may be worn with regulation games kit after tea during the week.
- Coats should be black, classic in style and at least thigh length
- Hair must be natural in colour and not extreme in style; Junior girls must have their hair tied up at all times
- Girls are permitted to wear one pair of matching gold or silver stud earrings. No other jewellery or piercings are permitted
- Make-up is only permitted for Sixth Form girls and must be discreet
- Tattoos are not permitted

## P A R E N T T E A C H E R M E E T I N G S

<b>Term</b>	<b>Week Commencing</b>	<b>Year Group</b>	<b>Topic</b>
Michaelmas Term	27 September	Year 13	Pupil Progress
	1 November	All	Tutor Meetings
	22 November	Year 10	Pupil Progress
Lent Term	17 January	Year 9	Pupil Progress and GCSE options
	7 February	Year 11	Pupil Progress and Sixth Form Options
	21 February	All	Tutor Meetings
	28 February	Years 11-13	Careers Fair
	7 March	Year 13	Pupil Progress
Summer Term	9 May	Year 12	Pupil Progress
	6 June	All	Tutor Meetings

\* Please note that all of these dates, times and locations are subject to change with regards to Covid-19. Where possible, Parent Teacher meetings will take place in-person in Powell Hall; where this is not possible, we shall make alternative arrangements for online Parent Teacher meetings.

## R E P O R T S C H E D U L E

All reports and internal examination results will be published on the Parent Portal.

<b>Term</b>	<b>Date</b>	<b>Topic</b>
Michaelmas Term	Half Term	Tracking grades
	End of Term	Full reports
Lent Term	Half Term	Tracking grades
	End of Term	Full reports
Summer Term	Half Term	Tracking grades (Y9, 10, 12) Full reports (Y11, 13)
	End of Term	Full reports (Y9, 10, 12)

## REWARDS & SANCTIONS

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### Rewards

Pupils at Sedbergh are rewarded for their good behaviour and academic or extra-curricular endeavour in a variety of ways:

- Teachers may award **academic merits** for work that illustrates commendable academic effort or attainment.
- Teachers may award **service merits** for exceptional helpfulness or service to the School.
- The award of **merits** is announced daily in Houses at evening roll call.
- There is also a **whole School merit competition** for which both cumulative and individual totals are published weekly.
- **Colours** for academic, sporting and cultural activities are awarded throughout the school year.
- **Average effort grades** from school reports are published after each report cycle and those pupils with the best effort grades are widely acknowledged throughout the school.
- Throughout each week, Houses acknowledge all manner of successes in **full House meetings**.

### Higher Rewards

- Heads of Year hold **year group assemblies** following the publication of each report, during which achievement and endeavour is both acknowledged and rewarded in front of the year group.
- Immediately after each report cycle, Heads of Year forward names to the Deputy Head (Pastoral) of the most deserving pupils from that cycle. These pupils are invited to a **commendation lunch** in Queen's Hall with the Headmaster and senior staff.
- In full School **assembly** every Monday, the Headmaster will reward individual pupils and groups or teams for their achievements, by ensuring they have the School's recognition and applause.

### Sanctions

Sanctions are explained to all new staff and pupils with the intention that they are applied consistently and transparently. In all instances an attempt is made to understand why pupils behave in certain ways and appropriate support is offered to anyone affected by poor behaviour. Tutors, Housemasters and Housemistresses will endeavour to guide pupils to strive for the highest standards of behaviour and thus avoid sanctions wherever possible.

## REWARDS & SANCTIONS

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- Teachers may raise an **academic concern** for poor or incomplete prep, or if a pupil is struggling to some degree in class. These carry no sanction but are simply to raise awareness of the issue.
- Pupils who are recorded as **late to lessons** and have no valid reason, will be asked to present themselves to the member of staff in charge of **Academic Detention** the following morning at 7.30am. They will then be allowed to return to Houses. If they forget, they will be placed in Academic Detention for the following morning.
- For poor appearance, improper behaviour or for being ill-equipped to learn, pupils may receive **endorsements** from their teachers. For serious misbehaviour or an accumulation of endorsements, pupils may be placed in **Saturday night Detention**.
- A culpable failure to complete prep, the repeated submission of poor prep or a culpable failure to prepare for a test, will result in the pupil being placed in a **morning academic detention**. These detentions take place from 7.30am to 8.00am in room 14 and are staffed by senior members of staff. Pupils who fail to attend **academic detention** a second time and without a valid reason will be placed in the next **Saturday night Detention**.
- Pupils who miss a music commitment will attend a **Thursday music detention** in Guldrey from 4.30pm until 5.30pm to practice their music.
- Pupils using mobile phones inappropriately will have their phones confiscated by their HSM for two days.
- Any sanctions are discussed daily at evening roll call.

### Examples of Behaviour endorsement tariff

No book/pen/calculator	1 endorsement
Low level disobedience/poor uniform/poor games kit/chewing gum	2 endorsements
Cutting any extra lesson, assembly, activity or games/deliberate or persistent disobedience	4 endorsements
Cutting a lesson or Chapel/AWOL/other serious offences	8 endorsements

### **Head of Year Support**

Tutors will routinely monitor all rewards and sanctions and discuss these with their tutees throughout each week. Tutors may then request additional support where appropriate whereby Heads of Year may then intervene by placing a pupil on academic or behavioural report. This process will usually last a week and will require pupils to meet daily throughout that week to discuss their progress with their Head of Year. Pupils on academic or behavioural report will also attend support sessions on Wednesday or Thursday afternoons with their Head of Year.



## REWARDS & SANCTIONS

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### Higher Sanctions

**Any incident involving Bullying, Social media abuse or drinking/supply of Spirits is likely to result in suspension from School as a minimum sanction. Similarly, any pupil found to be vaping may be asked to take a drugs test and repeat offenders, or those who supply vaping equipment, are likely to be suspended from School. Please see relevant policies for further details.**

If issues are serious or endorsements accumulate, a member of SMT may also wish to discuss these incidents with the pupils. In such circumstances, the member of SMT, will consistently apply sanctions (i) or (ii) from the following list, or recommend sanctions (iii) to (v) to the Headmaster.

- (i) **Saturday night detention**  
Supervised silent study in uniform from 7.30pm until 9pm (years 9 & 10) or 7.30pm until 10pm (years 11-13).
- (ii) **Deputy Head's gating**  
Daily meetings with the Deputy Head whilst also House gated.
- (iii) **Headmaster's gating**  
Daily meetings with the Deputy Head whilst suspended from all activities bar lessons and Chapel.
- (iv) **Suspension**  
Temporary removal from School.
- (v) **Exclusion**  
Permanent removal from School.

- Housemasters and Housemistresses will inform parents of the incidence and reasons for the level (i) or (ii) sanctions above.
- The Headmaster's office will inform parents of the incidence and reasons for level (iii) sanctions or above as soon as is reasonably possible.

### Other

- Housemasters/mistresses or members of SMT may decide to House gate a pupil for a defined period.
- Prefects have a range of sanctions at their disposal, as issued to Housemasters/mistresses and Prefects by the Deputy Head (Pastoral). These may be adapted at the discretion of the Housemasters/mistresses and sanctioned by any member of SMT. Senior pupils must record sanctions given in the House.
- On the rare occasion when a pupil's behaviour has not been acceptable a contract might be drawn up between the pupil, parents and the School.

## PRESENTATION OF WORK

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### Written Work

1. Written work should be in black or blue ink.
2. Biro's should not be used - fountain pens and roller balls are acceptable.
3. Liquid paper or 'tippex' should not be used.
4. Errors should be crossed out with a single, ruled line.
5. Each piece of work should be named on the top right, dated on the top left and have a heading in the centre. Each of these should be underlined with a ruler e.g.,

13th September 2015

J Smith (SH)

Romeo and Juliet

6. A space of one line should be left between the title and the text.
7. Text should generally start from the margin and both sides of the paper should be used.
8. Where appropriate, pages should be numbered.

### Word-Processed Work

1. There should be no spaces before any punctuation marks and one space after them.
2. There should be no space after an open bracket or before a close bracket  
ie, (text.....text).
3. There should be a blank line between paragraphs.
4. All documents should be spell-checked thoughtfully.
5. In general no more than two fonts should be used although different sizes of fonts with use of italics and bold characters may improve presentation.
6. Take care not to spend too much time preparing title pages.
7. Make use of the advantages of word-processors to revise and update work.
8. All sources should be acknowledged.
9. Typed work should be printed in advance of the deadline for submission.

**All work should be re-read and checked before submission.**

## ELECTRONIC MEDIA

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Our comprehensive Pupil Management System contains a feature called 'Parent Portal' through which you can access a growing range of information about your child's progress in the School. The Parent Portal provides access to school reports, exam results, timetables, and a great deal more. You can navigate to the Parent Portal by typing the School's website address into the address bar within your browser and navigating to the parent portal using the login button at the top of the page. Alternatively, you may use the following address also <https://sedberghschool.org/login>

In order to access the parent portal you need to be a registered user. As a new parent to the school, you will receive your registration details automatically via email. In the event that these are not received then please contact Mr Shaun Roberts, ([shaun.roberts@sedberghschool.org](mailto:shaun.roberts@sedberghschool.org)), who will be able to send you the necessary information. After the registration process is complete you will be able to login to the portal and access information about your child. Once you have logged on the first time, you will be asked to enter a password. Please choose something that is memorable, that does not contain your date of birth, your child's name or your address. You will be asked to give a security question and answer, just in case you forget your password.

### **iSAMS APP (Android & IOS)**

There is also a mobile phone/tablet app for both iPhone and Android for parents which will enable you to access most of the information contained in the School's **Parent Portal**. When you have downloaded the app it will ask you for a school code which is **SEDB**. You can then login using your **Username** and **Password** which you created during the registration process.

Pupils also have their own Pupil Portal website and phone app. This provides them with access to their timetables, school calendar, examination entries and results. Pupils should login with their usual school email and password. Further pupil app functionality will follow.

We do hope that you find this a smooth process and information published to the portal useful and convenient. Should you experience any difficulties please email Mr Shaun Roberts ([shaun.roberts@sedberghschool.org](mailto:shaun.roberts@sedberghschool.org)).

### **Social Media**

Facebook - <https://www.facebook.com/sedberghschool>

Twitter - <https://twitter.com/SedberghSchool>

For both sites - if you already have an account you can login as usual. If not then you can select Sign Up and create an account. This will enable you to view photos and further information about all the events that take place throughout the school year.

## T E R M   D A T E S

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Sedbergh School will arrange all airport transfers for flights booked within the travel windows stated below. To book an airport transfer, please send full flight information to the School's Travel Co-ordinator ([travelofficer@sedberghschool.org](mailto:travelofficer@sedberghschool.org)) at least two weeks before the date of the flight.

If you have an *exceptional* reason for needing to book a flight outside of these travel windows, please request permission from the Deputy Headmaster [Pastoral] ([jmb@sedberghschool.org](mailto:jmb@sedberghschool.org)) one Term in advance. In these exceptional cases, we may be unable to arrange School transfers but will assist in the booking of a taxi.

### MICHAELMAS 2021

<b>Term begins</b>	<b>Saturday 4 September</b>	
	Yr9 pupils ONLY to arrive wearing School Uniform	<b>16.00</b>
	Overseas Yr9 to arrive at Manchester or Liverpool airports by or Sedbergh by	<b>13.00</b> <b>16.00</b>
	<b>Sunday 5 September</b>	
	NEW overseas Yr10, 11 and 12 to arrive at Sedbergh by	<b>15.00</b>
	All other pupils	<b>19.00</b>
	Flights arriving at Manchester or Liverpool airports on Sunday 5 September between 06.00 and 17.30 can be booked for <b>CURRENT</b> overseas pupils.	
<b>Long Exeat Opportunity</b>	<b>16.15 Friday 24 – 19.00 Sunday 26 September</b>	
<b>Half Term begins</b>	<b>Friday 15 October</b>	<b>13.00 [1]</b>
	Flights departing Manchester or Liverpool airports between 17.30 Friday 15 October and 17.30 on Saturday 16 October can be booked.	
<b>Half Term ends</b>	<b>Sunday 31 October</b>	<b>19.00</b>
	Flights arriving at Manchester or Liverpool airports between 17.30 on Saturday 30 October and 17.30 on Sunday 31 October may be booked.	
<b>Long Exeat Opportunity</b>	<b>16.15 Friday 19 – 19.00 Sunday 21 November</b>	
<b>Term ends</b>	<b>Thursday 16 December</b>	<b>08.30 [2]</b>
	Book flights to leave Manchester or Liverpool airports <u>AFTER 07.00</u>	

[1] Please note there may be sports tours that weekend – details to come from the Sports Department.

[2] The Michaelmas Term ends at 08.30 but pupils travelling home with their parents may leave after the End of Term Carol Service the previous day at about 18.00.

## TERM DATES

### LENT 2022

<b>Term begins</b>	<b>Sunday 9 January</b>	<b>19.00</b>
	NEW PUPILS should arrive on Sunday 9 January, unless prior agreement from the Houseparent has been sought. CURRENT PUPILS may book flights arriving at Manchester or Liverpool airports between 17.30 on Saturday 8 January and 17.30 on Sunday 9 January.	
<b>Long Exeat Opportunity</b>	<b>16.15 Friday 21 – 19.00 Sunday 23 January</b>	
<b>Half Term begins</b>	<b>Friday 11 February</b>	<b>14.00</b>
	Flights departing Manchester or Liverpool airports between 17.30 on Friday 11 February and 17.30 on Saturday 12 February may be booked.	
<b>Half Term ends</b>	<b>Sunday 20 February</b>	<b>19.00</b>
	Flights arriving at Manchester or Liverpool airports between 17.30 on Saturday 19 February and 17.30 on Sunday 20 February may be booked.	
<b>Long Exeat Opportunity</b>	<b>16.15 Friday 4 – 19.00 Sunday 6 March</b>	
<b>Term ends</b>	<b>Friday 25 March</b>	<b>08.30 [3]</b>
	Book flights to leave Manchester or Liverpool airports <u>AFTER 07.00</u>	

[3] The Lent Term ends at 08.30 but pupils travelling home with their parents may leave after the End of Term Service the previous day at about 18.00

### SUMMER 2022

<b>Term begins</b>	<b>Tuesday 19 April</b>	<b>19.00</b>
	NEW PUPILS should arrive on Tuesday 19 April, unless prior agreement from the Houseparent has been sought. CURRENT PUPILS may book flights arriving at Manchester or Liverpool airports between 17.30 on Monday 18 April and 17.30 on Tuesday 19 April.	
<b>Half Term begins</b>	<b>Saturday 28 May [After the conclusion of Sports Day]</b>	<b>14.00</b>
	Flights departing Manchester or Liverpool airports between 18.00 on Saturday 28 May and 18.00 on Sunday 29 May can be booked.	
<b>Half Term ends</b>	<b>Sunday 5 June</b>	<b>19.00</b>
	Flights arriving at Manchester or Liverpool airports between 17.30 on Saturday 4 June and 17.30 on Sunday 5 June may be booked.	
<b>Term ends</b>	<b>Saturday 2 July [Speech Day]</b>	<b>15.00</b>
	Although Yrs11 and 13 may leave after their final public examination, provided they have no other School commitments, e.g. sport and music, they will be expected to attend Speech Day on Saturday 2 July.	
	Overseas pupils to book flights leaving Manchester or Liverpool airports <u>AFTER 19.30</u>	

# WHAT TO DO IF YOU HAVE A WORRY OR COMPLAINT

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## INTRODUCTION

Here at Sedbergh School, we want everyone to feel part of a safe and happy community. From time to time, you may be worried or upset about something. This section tells you about various people available to help you, so that you can choose someone you feel you can trust. The experience of pupils in this and other schools is that, no matter how bad the problem may seem to be, it is almost always a great help to talk about it.

## UPSETTING EVENTS

Here are some examples of the kinds of thing which are upsetting and which we want to encourage you to talk to someone about:

- You are having difficulty with one or more of your school subjects.
- You think you may be ill and are too afraid or embarrassed to tell anyone.
- You feel upset, or that life is not worth living.
- You or your friends are being bullied or treated unkindly by another pupil.
- You think that another pupil is not eating properly, or may be harming him/herself.
- You are worried, angry or hurt about something happening at home.
- You think that another pupil has done, or is about to do, something seriously wrong or dangerous.
- You are caught in a serious situation that you don't know how to deal with, for example being involved with drugs, alcohol, money or sex.
- You feel you are being treated unfairly simply because you are a girl/boy, or because of your ethnicity or faith, or because you have a disability or learning difficulty, or because of your sexuality.
- You feel that a member of staff has treated you unfairly, for example in a punishment given, or in favouring other pupils.
- You feel that you are not given enough privacy or independence.

## WHAT TO DO IF YOU HAVE A WORRY OR COMPLAINT

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### WHAT YOU SHOULD DO

If any of these things are happening, please talk to someone about it, even if you feel you can handle the situation. It may be that what's going on affects other people at School, or that you are unaware of all the different ways a problem can be tackled.

There are a number of different people who will be very happy to talk to you and to help you try to find a solution to the problem. It may help to talk first with another pupil who is a trusted friend. However, sometimes you may also need the help and support of an adult or professional. Choose whoever you feel most comfortable and safe talking to:

- **Your Tutor, Housemaster/mistress, School Nurse, School Doctor, Chaplain, Assistant Chaplain, Designated Safeguarding Lead, Headmaster, Matron, or any member of staff you feel comfortable talking to.**

We would expect one of these to be the first person you speak to if you have a **complaint** about the School or a member of staff, as it is normally the quickest and most effective way to get to the heart of the problem and resolve it.

### CONFIDENTIALITY

The School understands that you may wish to talk about a problem only if it is kept secret. Secrecy will not be possible but we guarantee confidentiality. This means that the person you talk to will not discuss the issue with anyone if they don't need to. If they do have to discuss it with someone, they will only discuss it with that individual.

Important points:

- The Headmaster is required by the Governors to make sure he is aware of all issues affecting the safety and welfare of pupils at the School. This means that the Headmaster will need to be kept informed by School staff of the broad nature (but not usually the details) of any serious health, safety or welfare issue of which they are aware. If your problem or complaint involves the Headmaster, then one of the Governors or the Principal will be informed instead.

## WHAT TO DO IF YOU HAVE A WORRY OR COMPLAINT

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- The School has a legal duty to keep your parents/guardians informed about your welfare and progress at school. However, if you do not wish them to be informed, please say so, so that the options can be discussed with you.

Please share your concerns and complaints, especially when you are worried or upset. Most pupils who find the courage to speak up, say afterwards that it helped them enormously and that the problem did not seem quite as bad once they had a chance to talk it through with someone experienced and helpful.

### **Medical contacts**

Emergency	999
Sedbergh Medical Centre	01539 718191
Sedbergh School Nurse Mobile	07799 696897

### **General**

Emergency (Fire, Police, Ambulance, Mountain Rescue)	999
Kendal Police	101 (Follow voice instructions)

### **Child Protection/ Safeguarding Guidance**

Designated Safeguarding Lead – Dr J Burns	07857 200268
Deputy Safeguarding Lead – Mr Colin Gunning	07980 304041
Counter Bullying Officer – Mrs Philippa Prall	07967 873932
Counter Bullying Officer – Mr Iain Winterbottom	07857 500293
The Chaplain – Rev Sweeting	015396 22012
Independent Listener – Becca Gilbert	07527 728256
(she is available if you wish to talk to someone who is not a member of staff)	
Childline	08001111
The Children’s Commissioner	020 7783 8330



# COMPLAINTS PROCEDURE

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## COMPLAINTS

Sometimes you may wish to complain about something that is worrying you. The first thing to do is to speak to a member of staff you trust. You can take a friend or other member of staff with you if you wish. If the matter cannot be settled to your satisfaction you can make a **FORMAL COMPLAINT**. You can do this by:

- Writing to or telling your Housemaster/mistress or the Deputy Heads that you wish to make a formal complaint.

A written record of your complaint will be made. You will then be invited to talk the matter through with either your Housemaster/mistress or the Deputy Heads (and you may have a friend or a trusted member of staff with you). If the matter is not satisfactorily sorted out you should go to the Headmaster.

**YOU DO NOT HAVE TO INFORM STAFF OR ANYONE ELSE THAT YOU ARE COMPLAINING ABOUT THEM.**

## WHAT TO DO ABOUT BULLYING: ADVICE FOR PUPILS

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### Principles

- The Headmaster, staff and pupils of Sedbergh School agree that we will not tolerate any form of bullying, either direct or through the use of electronic media.
- Everyone who is part of the Sedbergh School community has a responsibility for one another.
- Pupils who are aware of bullying taking place but who choose not to report it, will be considered associates of the bully.
- Our priority is to prevent bullying, rather than just punish it. It should be recognised, however, that bullying is a major offence and may be punished by Suspension or, ultimately, Expulsion.

### The Definition

Bullying is behaviour that is likely, but not necessarily, repeated over time and intentionally hurts another pupil or group physically or emotionally and is often motivated by prejudice against particular groups, for example, on grounds of race, religion, culture, sex, gender, homophobia, special educational needs and disability, or because a child is adopted or is a carer - it may occur directly or through cyber-technology (social websites, mobile 'phones, text messages, photographs and email); Bullying was once used to refer only to physical violence by one person towards another. The widely accepted definition has now been extended to include the following:

Bullying includes (but is not limited to) the following:

1. **Physical:** being punched, pushed or hurt; made to give up money or belongings; having property, clothes or belongings damaged; being forced to do something they don't want to.
2. **Emotional: tends to be more verbal.** Having nasty stories/rumours told about them; excluding other people, particularly from groups, tormenting, ridicule, humiliation, taunting; name-calling; sarcasm; writing graffiti about another person.
3. **Cyber-bullying:** any of the above sent via mobile 'phones (text messages, calls) and computers (e-mails, websites, chat rooms); sexting

## WHAT TO DO ABOUT BULLYING: ADVICE FOR PUPILS

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### Your action

- **When someone else is being bullied or is in distress, report it! Watching and doing nothing associates you with the bully. This is especially the case in cases of cyber-bullying. Even if you are a bystander, or if you belong to an on-line group such as snapchat or WhatsApp, YOU also become a bully.**
- At best, tell the bully s/he is 'out of order'.
- At the very least, walk away to express your disapproval of bullying and then tell the Counter-Bullying Officer or another member of staff.
- Do not tolerate a bully in your circle of friends. Bullying is more likely to exist if you remain silent.
- Always treat others as you would like to be treated yourself. Remember that calling someone names, or incessant teasing, *is* bullying. Do not become a bully yourself.

## SCHOOL CHAPEL

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### **Chapel**

The Senior School benefits from a beautiful Chapel where the School shares in weekly Christian services led by the Chaplain or Principal. The services are led in such a way as to enable all to take time to worship if they wish, or simply to use the time for meditation or reflection and to think about important issues of life and the wider world. In this way the Christian ethos of the School is at the centre of weekly life, while allowing room for all to benefit from the opportunity of collective worship and reflection.

### **Chaplaincy Team**

The Chaplaincy Team at Sedbergh School is led by The Chaplain, The Revd Paul Sweeting. The Assistant Chaplains are Mrs Philippa Prall (Senior School) and Mr Dick Gorst (Prep School). All of the Chaplains are very willing to talk about a pastoral matter or to provide guidance and encouragement in Christian faith.

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## BOARDING PRINCIPLES

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Sedbergh's pastoral care and belief in timeless values creates an unrivalled provision for boarding. As a truly full boarding school, Sedbergh prides itself on the lifelong relationships and friendships forged within the boarding houses. Pupils are afforded the opportunities to develop ambitions, resilience, tolerance and community living in a house supported by House Staff who recognise and celebrate achievement. Sedbergh's boarding believes in the development of discipline within a modern framework of concern for others with a focus on the Christian values of compassion and humility.

Sedbergh's houses maintain the heritage of the school and allow Sedberghians to feel part of a greater picture of history; they live and work in a house safe in the knowledge that thousands of Sedberghians have passed before them with the same values, ethos and understanding of the beauty of the landscape in which they are situated. The unique house dining structure allows for the development of family culture within the wider school structure. Pupils are challenged, removed from their comfort zones and supported as they venture into activities, new academic spheres and new ambitions. Sedbergh's boarding provision makes pupils brave enough to challenge themselves.

## HOUSES

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### **Carus:**

<i>Housemistress</i>	Mrs T A Gunning
<i>Deputy Housemistress</i>	Mrs H E Fletcher
<i>Assistant Housemistress</i>	Mrs C Clarke
<i>Resident House Tutors</i>	Miss A Longo
	Miss N Malloy
<i>House Tutors</i>	Mrs C S Hall
	Miss J L Leach
	Mrs A L Killgren
	Mrs C M Morgan
	Miss S Walker

### **Evans:**

<i>Housemaster</i>	Mr C Swainson
<i>Deputy Housemaster</i>	Mr S Mulholland
<i>Assistant Housemistress</i>	Miss L Britton
<i>Resident House Tutor</i>	Mr J Annett
	Mr D Smith
<i>House Tutors</i>	Mr D I Lewis
	Mr R S Wells
	Dr A D P Worgan

### **Hart:**

<i>Housemaster</i>	Mr M L McVoy
<i>Deputy Housemaster</i>	Mr I D Winterbottom
<i>Assistant Housemistress</i>	Miss E Morgan
<i>Resident House Tutor</i>	Mr A Toward
	Mr O Barnes
<i>House Tutors</i>	Dr G J Downes
	Mr P Mather
	Mr R J Parker

## HOUSES

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<b>Lupton:</b>	<i>Housemistress</i>	Mrs J M Macdonald
	<i>Deputy Housemistress</i>	Mrs M V Duckham
	<i>Assistant Housemistress</i>	Mrs L Halsall
	<i>Resident House Tutor</i>	Miss C A Westall
		Miss L Parker
	<i>House Tutors</i>	Mrs A Bauset-Benavent
		Miss R C Holmes
		Mrs N Mladek
		Mrs P J F Prall
		Miss H L Rowland
<b>Powell:</b>	<i>Housemaster</i>	Mr J H Seymour
	<i>Deputy Housemaster</i>	Mr T M Robinson
	<i>Assistant Housemistress</i>	Mrs J Hayward
	<i>Resident House Tutor</i>	Mr R C Davis
		Dr A Raven
	<i>House Tutors</i>	Dr A McMeechan
		Mr D Seddon-Roberts
		Mrs G McMullen
<b>Robertson:</b>	<i>Housemistress</i>	Mrs H J Christy
	<i>Deputy &amp;</i>	
	<i>Assistant Housemistress</i>	Miss S C Hale
	<i>Resident House Tutors</i>	Miss H Hartley
		Miss E Parr
	<i>House Tutors</i>	Ms L E Bolton
		Miss A P Kennedy
		Miss D Mackenzie-Eley
		Dr E M McGowan
		Mrs G E Parry

## HOUSES

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**School:**                    *Housemaster*                    Mr P J E Coke  
                                 *Deputy Housemaster*                Mr R N D Follett  
                                 *Assistant Housemistress*                Mrs A Cartwright  
                                 *Resident House Tutors*                Mr M Anderson-Delahoy  
                                 *House Tutors*                                Mr C F J Allinson  
                                                                                Mr N K Davey  
                                                                                Miss R Hodgson  
                                                                                Mr J R D Morgan

**Sedgwick:**                    *Housemaster*                    Mr S W Oliver  
                                 *Deputy Housemaster &*  
                                 *Assistant Housemaster*                Mr S Twyford  
                                 *Resident House Tutor*                Mr J Coulton  
                                 *House Tutors*                                Mr H R Davies  
                                                                                Mrs J Hurst  
                                                                                Mr P C Lucas  
                                                                                Miss F Zapulla

**Winder:**                    *Housemaster*                    Mr C P Mahon  
                                 *Deputy Housemaster*                Mr A J Hurst  
                                 *Resident House Tutor*                Mr G Roberts  
                                 *Assistant Housemistress*                Mrs T Fleuchar  
                                 *House Tutors*                                Mr M J Appleton  
                                                                                Mr S R Arnold  
                                                                                Mr M P Speight

## CONTACT DETAILS FOR HOUSES

<b>Postal address</b>	<b>Housemaster/mistress DDI, Mobile &amp; Email</b>	<b>Assistant Housemistress/master</b>
<b>CARUS HOUSE</b> 79-81 Main Street SEDBERGH LA10 5AB	01539 244037 07891 139 465 hsmcarus@sedberghschool.org	07522 230 704 ashmcarus@ sedberghschool.org
<b>EVANS HOUSE</b> Main Street SEDBERGH LA10 5BT	07857 500 288 hsmevans@sedberghschool.org	07921 427 272 ashmevans@ sedberghschool.org
<b>HART HOUSE</b> Busk Lane SEDBERGH LA10 5SA	01539 632042 07857 500 239 hsmhart@sedberghschool.org	07936 952 060 ashmhart@ sedberghschool.org
<b>LUPTON HOUSE</b> Back Lane SEDBERGH LA10 5BY	01539 244038 07857 500 295 hsmlupton@sedberghschool.org	07857 500 203 ashmlupton@ sedberghschool.org
<b>POWELL HOUSE</b> Loftus Hill SEDBERGH LA10 5RZ	01539 244028 07857 500 249 hsmppowell@sedberghschool.org	07730 526 355 ashmpowell@ sedberghschool.org
<b>ROBERTSON HOUSE</b> Loftus Hill SEDBERGH LA10 5SQ	01539 244039 07857 500 224 hsmrobertson@sedberghschool.org	07912 213 145 ashmrobertson@ sedberghschool.org
<b>SCHOOL HOUSE</b> Busk Lane SEDBERGH LA10 5SD	01539 244032 hsmschool@sedberghschool.org	07522 230 702 ashmschool@ sedberghschool.org
<b>SEDGWICK HOUSE</b> Busk Lane SEDBERGH LA10 5HF	01524 279250 07912 270 740 hsmstedgwick@sedberghschool.org	07712 321 218 ashmsedgwick@ sedberghschool.org
<b>WINDER HOUSE</b> Winder Drive SEDBERGH LA10 5SG	01539 244035 07730 924 752 hsmwinder@sedberghschool.org	07522 230 786 ashmwinder@ sedberghschool.org



## KEY CONTACT DETAILS

<b>Headmaster's Office</b>	015396 20535 hm@sedberghschool.org
<b>COO's Office</b>	015242 79240 Janet.potter@sedberghschool.org
<b>Senior Deputy Head</b> Mr C D Gunning	015396 20535 gun@sedberghschool.org
<b>Senior Deputy Head (Pastoral)</b> Dr J M Burns	015396 20535 jmb@sedberghschool.org
<b>Deputy Head (Academic)</b> Mr T Bennett	015396 20535 tsb@sedberghschool.org
<b>School Office</b>	015396 20535 schoolsecretary@sedberghschool.org
<b>Music School</b>	015242 79224 music@sedberghschool.org
<b>School Medical Centre</b> (08.00-18.00) Out of Hours (Nurse)	01539 718164 07799 696 897
<b>Int. Transport Officer</b> Ms D Wilson	015242 79221 travelofficer@sedberghschool.org
<b>Brown of Sedbergh (Uniform)</b>	015242 79244 brown@sedberghschool.org
<b>Foundation Office</b>	015242 79217 foundation@sedberghschool.org

## WINDER

Oh, Eton hath her river,  
And Clifton hath her Down,  
And Winchester her cloisters  
And immemorial town;  
But ours the mountain fastness,  
The deep romantic ghylls,  
Where Clough and Dee and Rawthey  
Come singing from the hills.

*For it isn't our ancient lineage,  
There are others as old as we;  
And it isn't our pious founders;  
Though we honour their memory;  
'Tis the hills that have stood around us,  
Unchanged since our days began;  
It is Cautley, Calf and Winder,  
That make the Sedbergh man.*

Not ours the crowded highway  
The dust, the heat, the glare;  
We see a vaster prospect,  
We breathe a larger air;  
We watch the heather redden,  
We hear the curlew cry,  
About us is the moorland,  
Above the windswept sky.

*For it isn't .....*

So when in days hereafter  
In tamer lands you dwell,  
Or in some fevered city  
Far off from beck and fell,  
As boyhood's days grow dimmer,  
The memory will not die  
Of Winder's clear-cut outline  
Against an evening sky.

*For it isn't ....*

F.B. Malim

A.W. Ogilvy

## THE LONG RUN

At Olympia, far away,  
In the boyhood of the world,  
There were glorious games, they say:  
Discs were thrown and spears were hurled.  
Came the athletes strong and stately,  
Leapt and ran and wrestled greatly,  
While a nation stood and wondered.  
And a shout to heav'n was thundered:  
*Strain and struggle, might and main;  
Scorn defeat and laugh at pain,  
Never shall you strive in vain  
In the Long Run.*

Sedbergh in the hardy north,  
She her runners too can show;  
Sends her fleet Athenians forth –  
Trains her Spartans in the snow!  
Herald March the blast is sounding –  
Rugged hills the course surrounding –  
Don your jerseys, make you ready,  
Up and off, lads, swift and steady!  
*Strain and struggle, etc.*

Not so fiercely as at first,  
Toiling on to Cautley Bridge;  
Down the hillside with a burst;  
On to Baugh Fell, up the ridge;  
Plunging through the tangled heather  
Garsdale finds ye less together:  
Panting breast and straining sinew –  
Set your teeth, lads, show what's in you.  
*Strain and struggle, etc.*

At Olympia, far away,  
When the victor wore the crown,  
Breathing marble, burning lay  
Made immortal his renown.  
What though Fate hath giv'n to Winder  
No Praxiteles or Pindar,  
Yet her sons, who bravely bear them,  
Sedbergh in her heart shall wear them!  
*Strain and struggle, etc.*