



ENGLISH AS AN ADDITIONAL LANGUAGE POLICY	
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Policy Owner	Deputy Head
Governor	Emma Waring
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AIM

To support, in ways appropriate to each individual, those for whom English is not his or her first language.

OBJECTIVES

1. To offer discreet EAL lessons where appropriate.
2. To prepare pupils for examinations as appropriate.
3. To offer advice to subject staff on making the curriculum more accessible.
4. To ensure that the cultural needs of the pupils are recognised.
5. To offer pastoral support to pupils whose first language is not English.

STAFF AND RESPONSIBILITIES

Mr Matt Foxwell - SENCO

- Head of Department.
- Organises staff INSET workshops.
- Assesses the needs of pupils and creates the timetable.
- Liaises with parents regarding EAL provision in the light of children's Individual Needs.

- Creates an Action Plan which is communicated to all staff relating to Individual Needs.
- Oversees the work of the staff responsible for individual pupils within the EAL department and provides support to ensure maximum progress.

TEACHER

- Oversees pupil's pastoral welfare in conjunction with the Deputy Head.
- Ensures that there is a smooth transition to the child's next school and that all future entrance requirements are met.

ASSESSMENT OF NEED AND LESSONS ARRANGEMENTS

The aim at Sedbergh Prep is to meet the needs of each individual as best we can. There are a number of ways in which we attempt to assess need on arrival but it also has to be flexible as pupils from overseas are dealing with huge cultural changes, jet lag and homesickness, all of which may affect their early performance here.

MAIN APPROACHES TO ASSESSMENT

1. EAL entrance papers in English and Maths - We rarely take pupils with very limited English ability as we do not have the resources to meet their needs.
2. Oxford Quick Placement test (or equivalent).
3. Meeting the individual.
4. School reports.

Pupils may not need EAL lessons if:

- Their English is already at a level which allows them to fully integrate in to the School day and allows them to access the learning.
- They may only be here for a term and benefit more from being in mainstream classes.

Some pupils will have had the need to take EAL lessons as part of their condition of entry. This would have been determined by their entrance paper. The number and timing of lessons will depend on the pupils' needs.

EYFS PROVISION

Sedbergh Prep will provide opportunities for children to develop and use their home language in play and learning to support their language development at home so they have sufficient opportunity to learn and reach a good standard of English.

At Sedbergh Prep, teachers take a variety of actions to help children develop the children's spoken and written English:-

- Displaying key vocabulary
- Ensuring that there are effective opportunities for communication and that talking (thinking aloud) is used to support writing
- Encouraging children to transfer their knowledge, skills and understanding of one language to another
- Building on children's experiences of language at home and in the wider community so that their developing uses of English and other languages support one another.
- Pupils can use translating dictionaries or tools where appropriate.

EVALUATION OF THE EFFECTIVENESS OF THE PROVISION

Essentially language is acquired rather than taught and the role of the department is to give what is being acquired a shape and structure to enhance English development with a range of strategies such as extra vocabulary, for example.

Examination results offer the most objective measure, but within lessons all staff support the pupils' language and assist them in other subjects as well as prepare for examinations. Exam papers are adapted to support EAL pupils.

The prep school can also draw on Senior School staff in the EAL Department for support, sharing of resources, training and sharing of good practice. This also benefits EAL pupils with smooth transition and prior knowledge of the ability of pupils who are moving on to the Senior School.

Signed:

Rebekah Dallas
Deputy Head